

ETHIRAJ COLLEGE FOR WOMEN (Autonomous)

Chennai – 600 008

Affiliated to the University of Madras

College with Potential for Excellence

Re-accredited with A+ Grade by NAAC



LIBRARY AS A LEARNING RESOURCE

INTEGRATED LIBRARY MANAGEMENT SYSTEM

(Library Committee Minutes)



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LIBRARY COMMITTEE MEETING – MINUTES

WITH ACTION TAKEN REPORT

23rd February, 2022

2021-2022

- Student/Staff Login Register
 - Introduced Manual Login register at undergraduate and postgraduate (including journal)
- Increase the usage of e-resources
 - Provided the user id and password for the usage of EBSCO to all Under-Graduate, Post-Graduate, MBA, MCA, M.Phil., Ph.D. and Staff members
 - Registered the students list in INFLIBNET for the usage of N-LIST
 - Hands on training provided to the users for the e-resources EBSCO and INFLIBNET.
- Rearrangement of book shelving
 - To carryout effectively.
- Book Purchase
 - Amount Spent by the department and the number of books purchased report is submitted
- Fumigation/Pest Control
 - Effective completion of the fumigation/pest control of the Library block was done.

Library Routine

1. Book purchase -completed
2. Stock verification - completed
3. Renewal of Institutional Memberships - completed
4. Renewal of print and e-resources subscription - completed
5. Periodical overdue of students and staff - carried out

Deenada

V. Manjima

D. Sankar

S. Manjima

PRINCIPAL
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